

THE BEACON ACADEMY ADMISSIONS CHECKLIST FOR SY 2024-2025

ADMISSION REQUIREMENTS	Check when completed
1. Student Application Form A	
2. Student Application Form B	
3. Most recent 2x2 photo	
4. Copy of latest Report Card	
5. Copy of Academic Records showing for the past 2 years	
6. Copy of birth certificate	
7. Copy of passport	
8. Copy of Special Needs Recommendation/ Diagnostic Reports or Assessments done recently or in the past (if any)	
9. Documented proof of Guardianship (if child is not living with parents)	
10. Medical Clinic Records Form (accomplished by parents)	
11. Physical Exam Form (accomplished by your doctor)	
12. Principal or Guidance Counselor Recommendation Form	
13. Current Math Teacher Recommendation Form	
14. Current English Teacher Recommendation Form	
15. General Recommendation Form (optional)	
<i>*If records are written in another language, an English translation must be included.</i>	

ADDITIONAL REQUIREMENTS FOR APPLICANTS WITH DUAL CITIZENSHIP	
1. Copy of PSA Report of Birth	
2. Copy of Foreign Passport – bio page	
3. Copy of Identification Certificate as Filipino/ Certificate of Recognition as Filipino Citizen/ Naturalization Certificate as Filipino	

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL APPLICANTS	
1. Copy of birth certificate from country of birth	
2. Copy of valid Alien Certificate of Registration Identification (ACR-I-Card) issued by the Bureau of Immigration	
3. Copy of valid passport – bio-page, visa page, and stamp of latest arrival page	

IMPORTANT NOTE ABOUT PHILIPPINE VISA REQUIREMENTS:

Please note that Beacon Academy cannot enroll children who do not have appropriate legal visas to reside temporarily in the Philippines with their parents. The appropriate visas are:

- 9(d) 9(e) 9(g) or 47 (a) (2)
- Special PEZA Working Visa
- Filipino Citizen SRRV
- SIRV
- SVEG

Tourist visa and Balikbayan visa holders are required by the Bureau of Immigration to apply for a Special Study Permit (SSP). The Academy will provide assistance in processing this once enrollment is confirmed. Appropriate fees are charged to the applicant.